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# Position Description

## International Medical Graduate

DATE: 20/04/2010

### POSITION DETAILS

IMG Name:	Unit: <b>General Practice Clinic</b>
Position No:	Award:
Position Title: <b>General Practitioner</b>	Location: <b>San Remo, Victoria</b>
Reports To: <b>CEO - Bass Coast Community Health Service.</b>	Hours of Work: <b>As arranged. 4-5 days per week preferred. No After Hours. No on call roster.</b> <i>(including on call/call back requirements)</i>
Division: <b>GPA South Gippsland</b>	

### LOCAL BACKGROUND AND ENVIRONMENT

*Describe the role and objectives of the practice/department/unit in which the position is located. Include a general description of the hospital, that is, rural, urban, number of beds and the general range of medical services provided.*

**The role is to meet the health needs of a growing community and provide medical care that is in keeping with the aims and objectives of Bass Coast Community Health Service (BCCHS). BCCHS is a community health service operating as a not for profit, public company within the Bass Coast Region. There are multiple sites located within the region; the main site is in San Remo, where the General Practice Clinic is located.**

*Indicate facilities available, such as Radiology/Radiography, Pathology/technician Hospital facilities.*

**The following services are available on site and some of these services are offered as home visits or in group sessions. They are a diabetes educator, podiatrist, physiotherapist, dietician, psychologists, drug and alcohol counsellors, district nurses, palliative care, quit smoking, women's health, pit stop groups, planned activity groups, maternal and child health, diabetes life and health coaching. A pathology site is located 2 minutes away by car and the nearest radiology clinic is a 20 minute drive.**

## **MAIN PURPOSE OF POSITION:**

*Precisely describe the work that it is intended the IMG will do and why.*

The General Practitioner will be required to attend to medical consultations for all ages. The community health service is accessed by clients who have varied needs and these include chronic disease management. There may be a need to treat minor emergencies or to triage those emergencies to the local hospital, in Wonthaggi or another hospital as required. Minor surgical procedures may also be required.

## **POSITION REQUIREMENTS:**

### **1. Qualifications**

*Detail the knowledge, skills and experience required.*

**Previous experience in a general medical practice is essential.**

**A good background in family medicine is highly desirable.**

### **2. Clinical**

*Describe the range of clinical skills and population groups that the IMG would be expected to deal with proficiently. List the technical procedures that the IMG is expected to perform competently and add any other clinical tasks, knowledge, skills or experience that the IMG may be required to have.*

**Bass Coast Community Clinic Health Service caters to maternal and child health through to the elderly.**

**There is a high need for chronic disease management and aged care services.**

**Support for youth health issues and to promote risk taking prevention in the community is also important.**

### **3. Supervision**

*Indicate whether the IMG is expected to supervise other doctors, and if so, how senior or junior.*

**There is a Palliative GP consulting on Tuesday mornings and every second Friday morning.**

**Otherwise there is no supervision available. There are plans to commence multidisciplinary team meetings for palliative care and to have a visiting medical specialist clinic as well.**

### **4. Research and Teaching**

*Identify key tasks that the IMG may be required to comply with in this area.*

**Research would be supported if agreed with Senior Management.**

### **5. Other responsibilities**

*Indicate that, in addition to the core competency standards, the IMG is expected to comply with relevant legislative, policy/protocol requirements as they relate to: the supervision requirements as set out by the relevant medical board; the Area Health Service's Performance Management Policy; occupational, health and safety requirements as an employee and any applicable code of conduct.*

**BCCHS has a policy and procedure manual that will outline occupational, health and safety requirements and guidelines for working within the organisation.**

**Health pre employment medicals, worker's compensation, solicitors and insurance company's reports will need to be completed. There are no home visits at present, except for palliative care home visits**

these are attended by the GP currently working here. Home visits however are an area of need within the Bass Coast Community and this service would be highly regarded. A car during work hours would be accessible if required.

*Include any other information that you think would help others in understanding the nature and scope of the position. For instance, the IMG may be required to provide reports to workers' compensation cases, solicitors and insurance companies; to perform home visits; to attend nursing home patients and other aged care facilities, etc.*

**KEY INTERNAL AND EXTERNAL RELATIONSHIPS**

*Identify the key positions, committees, organisations or groups that the IMG is expected to deal with inside and outside the organisation as part of his/her work. Also describe the purpose of the contact, for example, "to provide information about.....", "to represent the practice / department / unit on.....", etc.*

**Bass Coast Community Health Service is governed by an external board. At times information may be needed to assist this board in its governance. The GP would need to be proactive in their communication with the CEO and senior management. Their may be an opportunity to be a part of internal committees and external committees within the Bass Coast Region if that is of interest to the applicant.**

**CHALLENGES/PROBLEM SOLVING**

*Describe, with examples, at least three challenging aspects of the role the IMG is to take.*

**Complex, chronic disease care management.**

**Aging health and care issues.**

**Young peoples health issues and concerns.**

**Drug and alcohol management.**

**DECISION MAKING**

*Identify the kinds of decisions that the IMG should make independently, without referral to a supervisor. Indicate whether there are policies/guidelines/rules to guide the IMG in the decision-making process. Identify the kinds of decisions that the IMG should make following consultation with his/her supervisor or others.*

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**PERFORMANCE MONITORING**

*Indicate the IMGs responsibilities in his/her performance monitoring and indicate the name and position of the supervisor who will provide the reports on the performance of the IMG.*

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**VERIFICATION**

This section verifies that the IMG and supervisor have read the above position description and are satisfied that it accurately describes the position. The IMG appointed to the position agrees to work in accordance with the requirements of the position and comply with the policies and procedures of the Area Health Service/ Practice.

<b>IMG APPOINTED TO THE POSITION</b>	<b>SUPERVISOR</b>
Signature:	Signature: .....
Date:	Date: .....

**For further information about this position, please contact:**

**Name:** Annie Bailey    **Title:** Nursing Services Coordinator

**Tel:** 03 5671 9200    **Fax:** 03 5678 5595    **Email:** hr@bcchs.com.au

**Name:** Rae Davies    **Title:** Manager Client Services

**Tel:** 03 5671 9200    **Fax:** 03 5678 5595    **Email:** hr@bcchs.com.au